

**Edith B. Ford Memorial Library  
Ovid, NY**

**AGENDA: Regular Meeting of the Board of Trustees**  
**DATE: January 20, 2011**  
**TIME/LOCATION: 5:00 pm; Ford Library, Ovid**

Meeting called to order (Action required)  
Approve Agenda (Action required)  
Approve Minutes of December 16, 2010 (Action required)  
Treasurer's Report (Action required)  
Motion to approve all expenses as presented/paid by treasurer (Action required)

**DIRECTOR'S REPORT - Shannon O'Connor** (Information)

**COMMITTEE REPORTS**

- Building/Grounds/Equipment
  - Add sign board with library hours (Discussion/Action)
- Executive/Board Development
  - Trustee orientation and education (Information)
  - Community Forum for Long-Range Plan (Discussion/Action)
- Finance - Mark Jauquet
- Marketing/Fund Raising
  - 2011 Association membership; funds raised – Sally Eller
- Personnel
- Programs/Communication
- Ad Hoc Committee - Eilene's memorial; Bob Harmon sign (Information)

**ANNOUNCEMENTS/CORRESPONDENCE**

The Annual Meeting for this Library will be on January 20, 2011 at 6:30 pm. (Information)

**UNFINISHED BUSINESS**

- Tax increase for school systems (Action required)
- Trustees sign new By-laws (Action required)
- Annual Meeting – approval: agenda, reports of officers and committees (Action required)

**NEW BUSINESS**

1. Election of officers for 2010 (Action required)  
Slate as presented by Nominating Committee:
  - i. President – Sally Eller
  - ii. Vice-President – Sally Limoncelli
  - iii. Secretary – Judy Dresser
  - iv. Treasurer – Mark Jauquet
2. Conflict of Interest statements (Action required)
3. Trustee contact info; info for web site (Action required)
4. Board committees for 2011 (Action required)
5. Additional hours for Ksana (Discussion/Action)
6. Planning for 50<sup>th</sup> year of this building (Discussion)
7. Volunteer and Association Recognition (Discussion)
8. Selling books of local authors for private profit (Discussion/Action)
9. Trustee information update --- return to Judy Dresser (Action required)

**NEXT MEETING: February 17, 2011 at 5:30pm**

**ADJOURN**