

**Edith B. Ford Memorial Library**  
**Ovid, NY**  
**Board of Trustees, Minutes of Meeting**  
**DRAFT**

**Meeting Date:** February 15, 2018

A regular meeting of the Trustees of the Edith B. Ford Memorial Library was held at the library.

**Present:** Sally Eller (via Skype), Jean Currie, Barbara Gerlach, Mark Jauquet, Mary Lou Schwartzberg, Chris Willson, Shannon O'Connor

**Excused:** Honorine Rock, Lisa Brown, Jauquet

**Guest:** Bruce Craft, Dan Pletcher

**Call to order:** Vice President Schwartzberg called the meeting to order at 5:30pm. A quorum was present.

**Approve Agenda:** *Motion by Gerlach to approve the agenda. Motion passed.*

**Approve Minutes:** *Motion by Willson to approve the minutes of December 14, 2017 and January 18, 2018. Motion passed.*

**Approval of Expenses and Treasurer's Report:** *Motion by Currie to approve all expenses as presented/paid by the Treasurer. Motion passed.* The internal audit of the financial records carried out by the Internal Audit Committee was satisfactory. New monthly financial reports using QuickBooks were reviewed and some line items noted as missing. O'Connor noted that the FLLS Business Manager will help get the QuickBooks monthly financial information entered into the State Annual Report on an automated, ongoing basis.

**Directors' Report:** O'Connor supplemented her written report with the following:

- FLTG has brought the new high speed Internet cable and Hodde has installed it. It is working with only a few minor issues to be resolved. Craft noted it is above ground at this time but will be buried during the construction.
- SWBR consulted with staff about interior finishes and Pike will come Feb. 19 to go through the construction timeline and potential major disturbances. The libraries in Lodi and Interlaken will offer time and space for Ovid staff to work as necessary during the construction. The Federated Church and the Fire Dept. will make space available for programming.

**Committee Reports:**

- ⤴ *Advocacy/Sustainability/Fundraising:* Currie and O'Connor will attend NYLS's Advocacy Day on Feb. 28.
- ⤴ *Building/Grounds/Equipment:* Pike will come April 9 to repair the stain glass windows.
- ⤴ *Executive/Board Development:* The Board will meet March 5 to review financial procedures and Board organization.



**EDITH B FORD MEMORIAL LIBRARY  
PROPOSED RESOLUTIONS FOR SCHOOL DISTRICT TAX LEVIES  
March 1, 2018**

**PROPOSED:**

**SOUTH SENECA CENTRAL SCHOOL DISTRICT  
Resolution for tax levy ballot, 2018**

**RESOLVED**, that pursuant to Education Law, Section 259, the Board of Education of the South Seneca Central School District is authorized to levy and collect an annual tax, year after year, separate and apart from the annual school district budget, in the amount of \$135,000, which shall be paid for the support and maintenance of the Interlaken Public Library (\$45,000); for the support and maintenance of the Lodi Whittier Library (\$45,000); and for the support and maintenance of the Edith B. Ford Memorial Library (\$45,000).

**PROPOSED:**

**ROMULUS CENTRAL SCHOOL DISTRICT  
Resolution for tax levy ballot, 2018**

**RESOLVED**, that pursuant to Education Law, Section 259, the Board of Education of the Romulus Central School District is authorized to levy and collect an annual tax, year after year, separate and apart from the annual school district budget, in the amount of \$16,000, which shall be paid for the support and maintenance of the Edith B. Ford Memorial Library.