

Edith B. Ford Memorial Library
Ovid, NY
Special Meeting of the Board of Trustees

DATE: April 12, 2018 **TIME:** 4:00 pm **Location:** Ford Library, Ovid

ABSENT TRUSTEE(S): Rock

GUESTS: Bruce Craft, Lee Curtis (Pike Construction), Randy Sickler (SWBR Architects)

APPROVE AGENDA*

The purpose of this special board meeting is to discuss the construction bid selections and to receive the proposal of the Guaranteed Maximum Price as presented by Pike Construction of Rochester, NY.

PERIOD for PUBLIC EXPRESSION

DISCUSSION

PERIOD for PUBLIC EXPRESSION

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NEXT MEETINGS:

- **Regular Board Meeting April 16, 2018 at 11-1pm**

***Action Required**

Edith B. Ford Memorial Library
Ovid, NY
Special Meeting of the Board of Trustees

Meeting Date: 12 April, 2018

A special meeting of the Board of Trustees was held to discuss construction bid selections and to receive the proposal of the Guaranteed Maximum Price as presented by Pike Construction of Rochester, NY.

Present: Sally Eller, Lisa Brown, Jean Currie, Barbara Gerlach, Mark Jauquet, Mary Lou Schwartzberg, Chris Willson, Shannon O'Connor

Excused: Honorine Rock

Guests: Bruce Craft, Lee Curtis & Pat Rogers (Pike Construction), Randy Sickler (SWBR Architects), Kathy Hudson

Pike and GMP: Curtis presented documents related to the GMP (Guaranteed Maximum Price) and reviewed each of these:

- The construction set which has 17 items of work and sub-contractors. He noted the scope of work for each, identified the bidders and which bid had been selected.
- Alternates with supplemental information. These are items which can be modified to be cheaper, and could be redone at a later date.
- Assumptions and clarifications to identify what is covered, what is not, and who is responsible for several issues.
- Proposed timeline.

Questions:

- Additional costs not part of the GMP: propane tank, NYSEG, various tests etc. These add up to about \$40,000. Complete parking lot landscaping not included could be about \$180,000.
- Impact of a 4-6 week delay in construction: some bids might be lower (or higher), issue of required heating for winter work, could start site work now and delay plumbing & dry wall.
- Cash flow and bill paying: average will be \$250,000 a month but actual invoicing will be on an S curve, Pike will provide a "schedule of values", invoicing system needs to match the state construction grant wording.
- Pike and SWBR attendance at Board meeting 16 April: availability by phone will be sufficient.

Next Meeting: Regular Board meeting, 16 April, 2018 at 11am-1pm

Approved: _____ May 17, 2018
Date of approval

Signed minutes can be found at the Library
Jean Currie, Secretary