

Edith B. Ford Memorial Library
Ovid, NY
Regular Meeting of the Board of Trustee
DRAFT

DATE: October 11, 2019

TIME: 5:30 – 7:00 pm

MEETING CALLED TO ORDER

ABSENT TRUSTEE(S):

GUESTS: Craft

APPROVE AGENDA*

APPROVE MINUTES: September 13, 2018*

PERIOD for PUBLIC EXPRESSION

TREASURER'S REPORT – including report of claims audit and internal audit for the past month (Finance)

MOTION TO APPROVE ALL EXPENSES AS PRESENTED/PAID BY TREASURER*

DIRECTOR'S REPORT - Shannon O'Connor

COMMITTEE REPORTS

- Advocacy/Sustainability/Fundraising - Currie
- Building/Grounds/Equipment –O'Connor
- Capital Campaign – Currie
- Executive/Board Development/Advocacy – Eller --- **2018 Trustee Handbook**. Hard copies and PDF <http://www.nysl.nysed.gov/libdev/trustees/handbook/handbook.pdf> This is your trustee bible! Become familiar with what it offers.
- Finance - Jauquet
 - Finance policies – to be presented in November; consolidated into a notebook
- Nominating Committee - Currie, Schwartzberg
 - Board seats 1, 2, 3 (see attachment)
 - Slate of board officers for 2019
- Personnel - Schwartzberg
 - Shannon's evaluation report/recommendations

ANNOUNCEMENTS/CORRESPONDENCE

- Supervisor Meeting Oct 9th, Ovid, 6 pm
- FLLS Annual Meeting Oct 12, 9am-1pm, Ithaca Country Club
- Operating Fund raiser – Murder Mystery Dinner – Oct 13, 6-9 pm, Ford Mansion
- Fall Festival Oct 27th 5-7

UNFINISHED BUSINESS

- Budget – second reading

NEW BUSINESS

- John Ben Snow Grant - \$10,000*
- SCRLC Digitization Grant - \$700*
- Tax Override – 2019*
- Fine free
- Sexual Harassment Prevention Model Policy*

PERIOD for PUBLIC EXPRESSION

ADJOURN*

NEXT MEETING: November 8, 2018 at 5:30pm

***Action Required**